



District 9930 – Application for District Grant Project

For the Rotary Year:

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A. PROJECT DETAILS

Lead Club:	
Other clubs involved:	
Name of project and brief description:	
Location of project:	
Benefiting community:	
Community needs to be met:	
Co-operating organisations and their involvement:	

B. PROJECT TEAM

Project Leader (main contact person):

Name:		Email:		Phone:	
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Other project team members:

Name:		Email:		Phone:	
Name:		Email:		Phone:	
Name:		Email:		Phone:	

How will other Rotarians (club members) be involved in this project?

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C. PROJECT PLAN:

Proposed start date:		Proposed completion date:	
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Outline main steps of project and key milestones: (Attach additional pages if needed)

D. PROJECT PUBLICITY PLAN

Describe how you plan to use the project to raise the profile of Rotary in the community:

E. PROJECT BUDGET (\$NZ)

Income:	Lead Club funds:		\$	
(please name other clubs, cooperating organisations and other sources of funds)	Other club's funds:		\$	
	Cooperating organisation funds:		\$	
	Any other income including 'donations in kind':		\$	
	District Grant funds requested:		\$	
	TOTAL INCOME		\$	
Expenses:	Supplier	Item/service	\$	
(add additional rows if required)			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
	TOTAL EXPENSES		\$	

F. BANK ACCOUNT: (Account to which District Grant is to be paid into)

Acct Name:		Number:	
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G. CHECKLIST FOR QUALIFICATION:

The Rotary Club has completed the following steps to become qualified to receive a district grant:

- The club president has read and understood the *District 9930 – District Grants Criteria and Guidelines*
- In the current Rotary Year, at least one member has attended a Grants Management Seminar
(or has completed a training approved by the District Grants Chair)
- The club has signed the club MOU and sent it to the District Rotary Foundation Chair
- The club has entered its Rotary Foundation giving goals for the coming Rotary year on Rotary Club Central
- The club is paid up to date for District and Rotary International dues
- The club is up to date with reporting on grants from previous years (if applicable)

H. SIGNOFF BY CLUB PRESIDENT OF THE ROTARY CLUB OF _____ :

Name _____ Signature: _____ Date: _____

If the project will continue into the following Rotary year, the project proposal must be also be signed by the club president-elect:

Name _____ Signature: _____ Date: _____

The *Application for District Grant Project* must be submitted by 31 August